



## Dear exhibitors of Woodex 2023!

To ensure the safety of your stay at the exhibition, we would like to ask you to carefully read this memo and follow the instructions set out herein

- Smoking (including electronic cigarettes) is prohibited in the exhibition pavilions, except for specially designated areas in front of the main entrance to the pavilion.
- In case of a fire hazard, immediately contact the representatives of the Fire-fighting service via the Service Centre in the lobby of your pavilion or **by phone +7 (495) 727 11 37, +7 (916) 547 03 78** or **112 (mobile phone)**.

- Fire fighting primary means (fire extinguishers, fire-cocks) are located in each hall along the walls and on columns.

To bring fire hazardous materials to the exhibition is forbidden as is storage of promotion materials (leaflets and booklets) exceeding the quantity of the daily norm.

- Cleaning of passageways includes the removal of garbage plastic bags and small-size wastes from stands. Exhibitors must order the disposal of large-size construction wastes, packaging and other bulky wastes through the Service Center of each pavilion or take it out on their own.
- In case of a fire or explosion hazard or other emergencies, an alert and evacuation from pavilions will be announced via the public address system.

In case of such an alert signal, it is necessary to **immediately** leave the pavilion via the cargo gates and specially designated evacuation exits located along the perimeter of the pavilion.

It is absolutely prohibited to block evacuation exits during build-up, dismantling or working hours of the exhibition.

- **The First aid room is located in Hall 8 of Pavilion 2, tell: +7 (916) 816 67 67**
- For emergency assistance you can call a medical specialist via the Service Centre of your pavilion or **by phone 112 (mobile phone)**.
- **An ambulance** is on duty at the entrance to Pavilion 1 during exhibition hours.
- In case of any emergency situations posing a threat to health, life and/or property of exhibitors and visitors (leakage, short-circuit fault, smoke, structure failure hazard, etc.), please contact the Organisers immediately.

**Please make sure this memo is placed in an easily accessible place at your stand and all the staff working at the exhibition is aware of the information.**

**The Organisers' Office stand A6081, hall 1**

**Tel. + 7 (969) 192 76 10**