### 1. About LaborGit

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**LaborGit**- first professional software for professional Time-management (further – Program).

LaborGit- is a client side of the general service LaborGit.org

LaborGit - especially individual means of personal control, but not the subordinates control way.

### 2. About LaborGit.org

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**LaborGit.org** - public Service on the Internet for "eternal" storage of individual human labor history (further – Service)

**Service mission:** preserve the memory of each human labour on Earth.

Motto: "No Labor is ever done in vain!"

# Logo:



### Manifest

- I. Labour. Man is born to work.
- II. **Bpems.** Time, spent by a person consciously, is the necessary and sufficient criterion of labour evaluation.
- III. Memory. A person has the right to keep the memory of his labour on earth
- IV. Freedom. A person is free to choose the degree of his labour publicity.
- V. Honesty. Each life is unique. You can't live someone's life. Don't lie to yourself. Write honestly.

### What do I need this for?

- To live consciously.
- To live your life not in vain.
- To show my labour way and own achievements to my descendants.

## Help >

In  $\approx$ 20 minutes, during which you will be reading this section (actually measured a few times), you will understand the way it works.

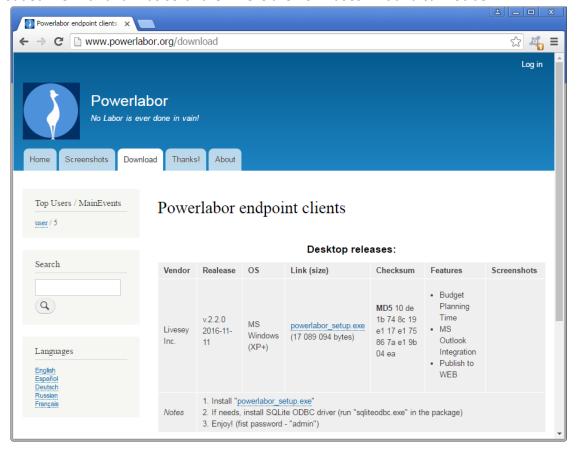
Today you will learn:

- 1. the way to install the program quickly LaborGit
- 2. the way to turn the incoming e-mail from the boss into the Task
- 3. the way to start execution of the Task by Steps
- 4. the way to give a status of the Main Day Event to separate Tasks/Steps
- 5. the way to publish own Main Events on the service LaborGit.org

Let's go!

#### 1. Installation of LaborGit

On the Service's download page (<u>laborgit.org/download</u>), download the latest version of the Program distribution file (file - LaborGit\_NNN\_portable.zip). If the browser complains about the reliability of the file (this happens sometimes) or if there are any doubts at all - feel free to check the downloaded file with antivirus software. There are no viruses in it and cannot be.



Installation order:

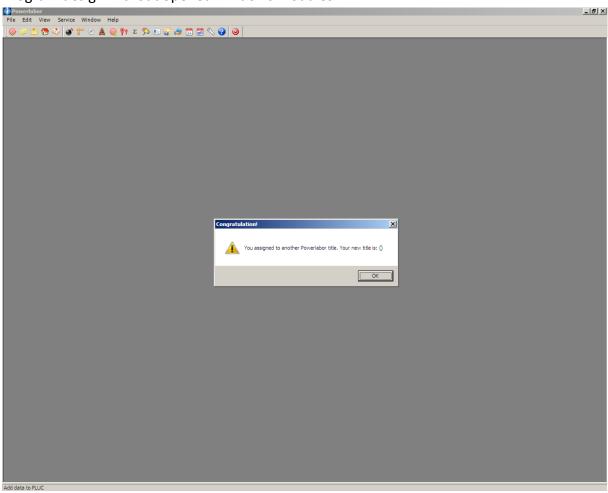
1.Unpack LaborGit\_NNN\_portable.zip into any folder (preferably - d:\LaborGit\$

- 2.If necessary, install the ODBC driver for SQLite database once (run the sqliteodbc.exe file located in the root project folder d:\LaborGit\, or download the latest driver version from the developer's website http://www.ch-werner.de/sqliteodbc/)
- 3.Run LaborGit.exe
- 4.Enjoy!

First login to the Program (the initial program password is absent, i.e., press OK immediately):



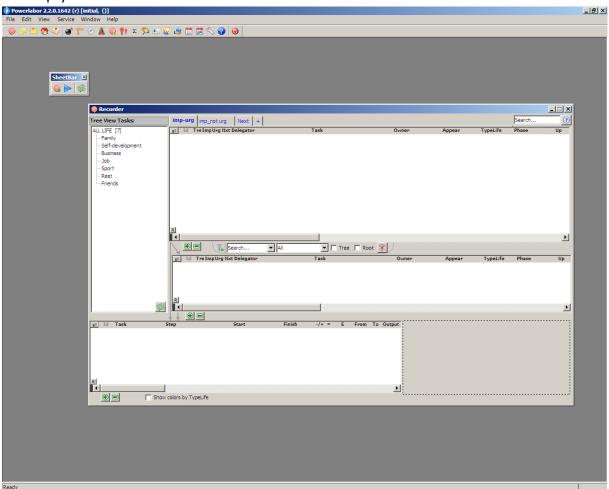
Program design without opened windows modules:





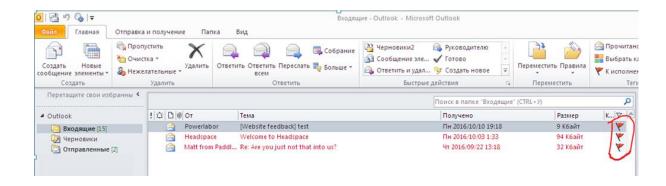
Do you see the congratulation message? This program assigned you initial title - **Recruit** (there is about half a dozen skill levels. For example, now I am at the 12th level - Brigadier general (after 8 years of using the Program and having about 20 thousand hours of labor).

Here is the first window – the **Recorder**. His main function is to keep lists of **Tasks** and **Steps**. The lists are still empty:



## 2. The way to turn incoming e-mail into Tasks

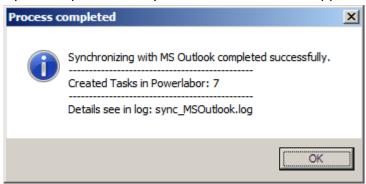
Of course, it is possible to press the button and create a new task by your hands, and then begin to solve it by fixing the spent time by Steps. However, in real life, most of the tasks come to us by email. Therefore, the program provides a fairly deep integration with your mail client - **MicrosoftOutlook (c)**. Place tags on incoming letters in MSOutlook (c):



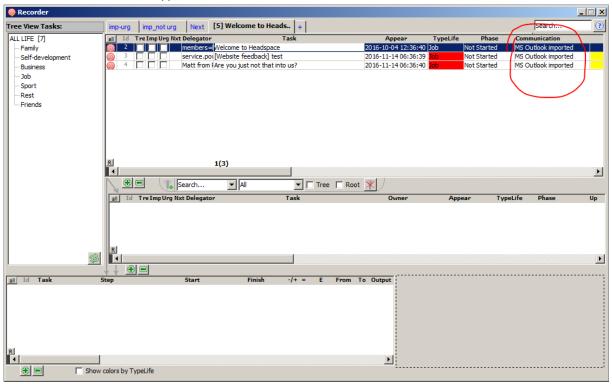
Then, in the LaborGit menu run the synchronization with MSOutlook:



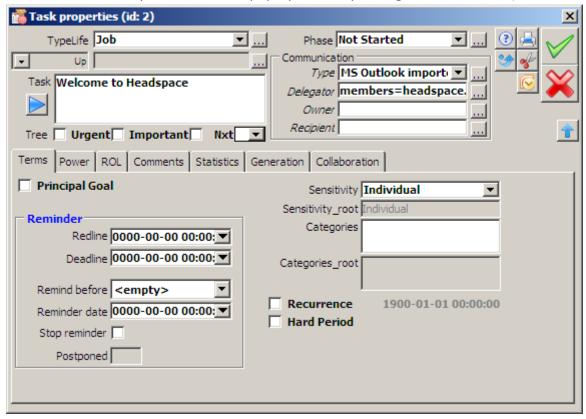
Upon completion the synchronization stats will appear:



Voila, emails in MSOutlook turned into LaborGit Tasks, moreover "MSOutlookimported" will be in the field of communication Type:

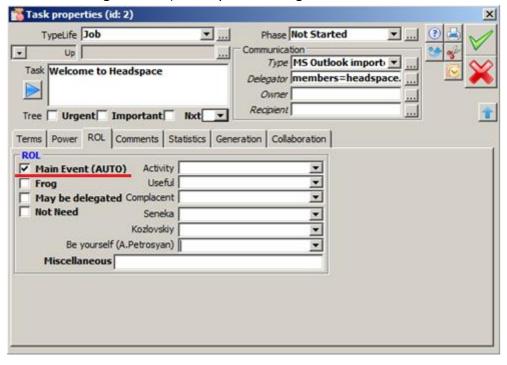


Let's consider one task closer (Task properties are caused by double-clicking on the Task description field or select Properties from the pop-up menu by the right mouse button):



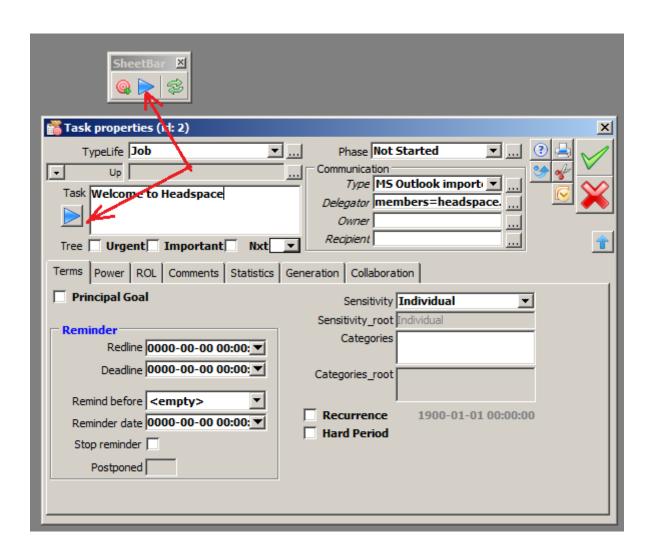
Here is a lot of tabs, then you'll understand yourself (there is a button on each module/window to call the information about any element of the program).

Now let's quickly look at ROL tab (it is deciphered as ReviewOrganizationLabor - the Self-assessment of Labor Organization). Here you can assign the task status of the **Main Event**.

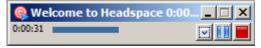


## 3. The way to run execution of the Task by Steps

Like this:

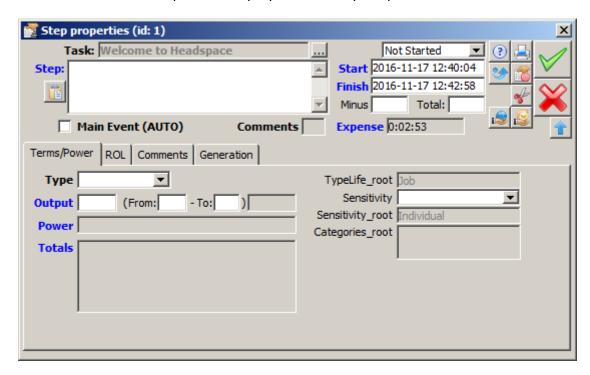


Irrevocable time of your life has run:



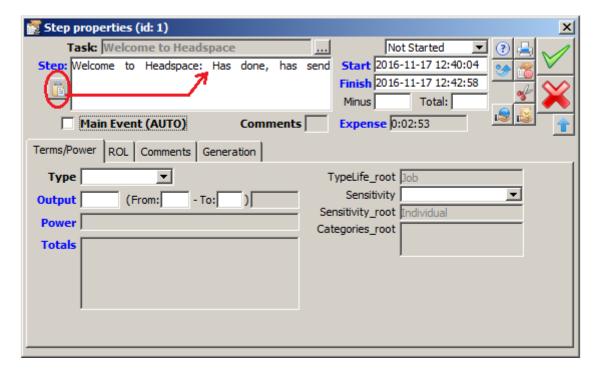
Depending of your wish you can either just sit and reflect, preparing for the task, or start to "sharpen a pencil", but it would be better to "Act! (C)." Anyway you should **be aware of** what is currently your life is spending for!

Let's suppose you have worked over the Task for some time (by the way, I prefer to work on a cycle Pomodoro -25 minutes of concentrated Labor and 5 minutes for rest) and you want to briefly record what was done in this step. Press stop - you'll see Step Properties:



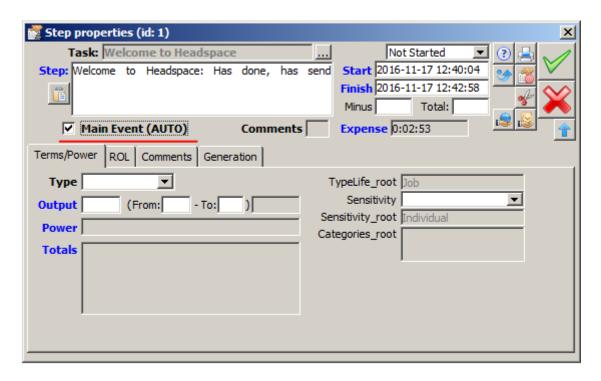
In the large white field write a summary of what you have just done. Write and do not be lazy, these are the moments of your life!

Of course you can automatically generate the text to Step. For this click on the snippet insert button. You'll get a text like in this picture.



## 4. The way to assign a status to the Main Event for separate Tasks/Steps

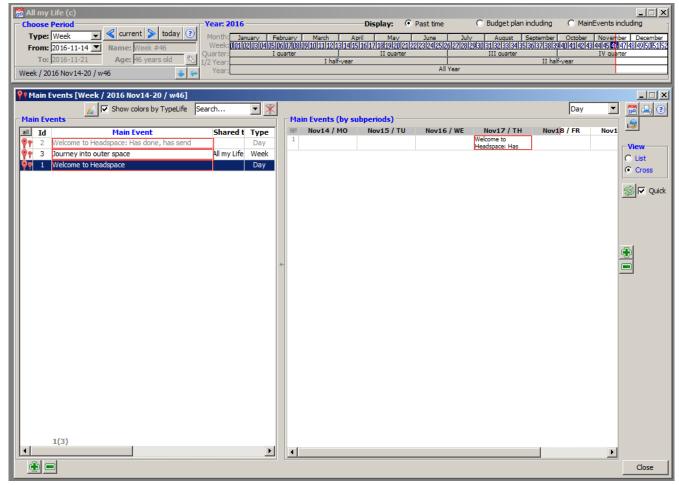
It is possible to assign a mark to automatically generating of the Main Event both to Step and Task (Main Event):



All marked steps and tasks fall into a separate program module - **Main events**. It opens by the button in the Program menu bar.

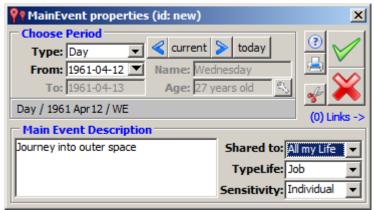


Вот они **Главные события** вместе с модулем выбора периода времени **моей Жизни** (AllmyLife):



Main Event - is one of the available LaborGit independent entities (objects), together with the Tasks, Steps and others.

The main event can be generated both automatically, putting marks on the steps and tasks, and manually -press bottom below of the module - and you will see a window like this:



It is important to note that the event that took place in the same period, is possible to be shared to another, more global period.

Let's say you recently flew into orbit and now summing up the results at the end of the week. It is clear that this event is worthy to get into the results of the whole life, so in the selection field period will be the day when the flight actually took place, and in the field Sharedto choose the degree of globality, which you want it to "raise" to, for example, the whole life (AllmyLife).

A week is the main operational unit of time in the Program (plan the time budget for the week, summing up the results of the week and so forth). All the life is considered as the basic strategic period (always think - whether it is possible to write what you are doing now in the outcome of your life or not).

LaborGit has 2 classifications of the time periods::

a) calendar -

ID	Time period
2	Day
3	Week
4	Month
5	Quarter
6	Halfyear
7	Year
8	5 years
9	10 years
10	AllmyLife

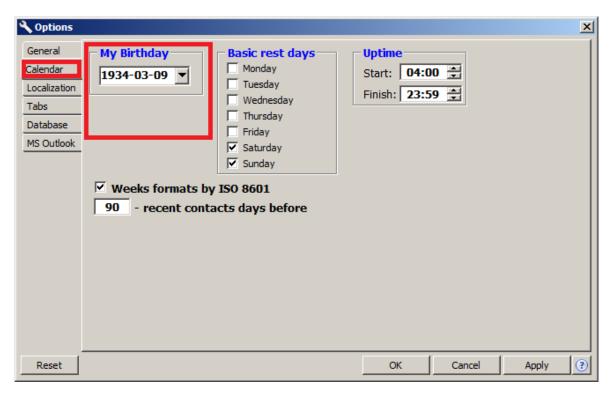
b) age, tied to a Person age -

Age	Name
< 10	childhood
10-19	teenager
20-29	youth I
30-39	youth II

40-49	maturity I
50-59	maturity II
60-69	wisdom I
70-79	wisdom II
80-89	oldage
90-99	history
100+	AllmyLife

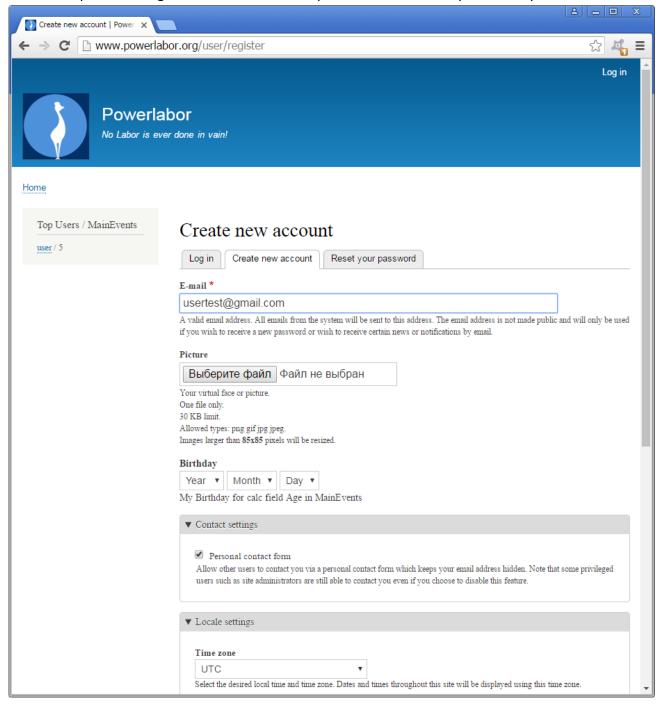
So, If you are 39½ old, you are still far from being wise, but also young (youth II).

And one more detail - select dates of birth in the program settings on the Calendar tab for the age will be considered correctly.



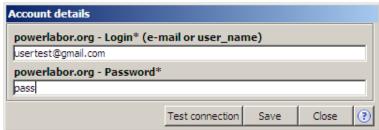
## 5. The way to publish Main Events on the LaborGit.org service

Firstly, get your personal login and password on the Service LaborGit.org (click). Only working email is required for registration. The service is public and doesn't require money.



Then, test connection with the Service from the Program. Please enter your username/password in the Accountdetails window (call the Help menu from the main menu):





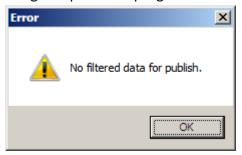
And now publication. In the MainEvents window press the button (PublishdatatoWEB):



Then Publish to WEB window will be opened. Mark the objects that you wish to send to your profile on the LaborGit.org Service and press the button Publish:

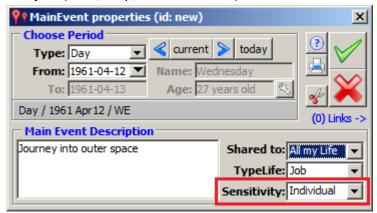


Bang and past! The program returned that there is no data to be published:



How could it happen? The main events list had at least 3 entries. Why hadn't they been filtered for sending to the service?

It's simple, the LaborGit program strictly adheres to the IV-th thesis of the Manifesto - "Freedom. Man is free to decide the degree of own work publicity". Therefore sensitivity property is built in each program object (Task, Step, MainEvent etc):

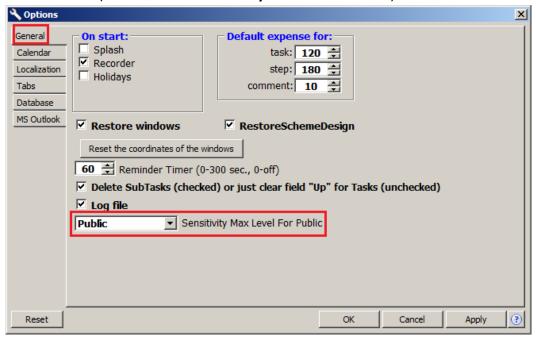


There are 4 degrees of sensitivity:

- a) Confidential
- b) Indoor
- c) Individual
- d) Public

Objects that have the highest degree of sensitivity (Confidential) never are sent to the Internet. These objects are physically stored only in the local database of your computer.

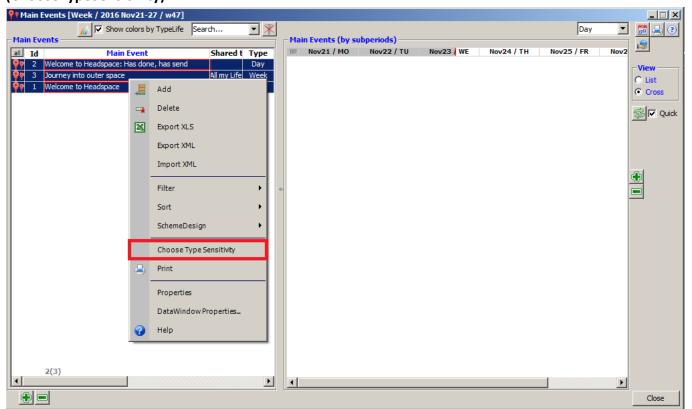
Publication of other objects depends on the program settings of the chosen Sensitivity Maximum Level For Public filter (tab General ->SensitivityMaxLevelForPublic):

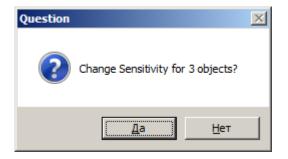


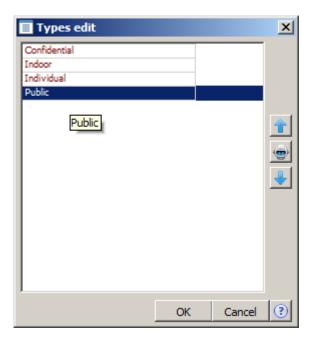
So, the filter is now configured to publish only objects with the level of not higher than Public one and your MainEvents have higher sensitivity level - Individual. Therefore either increase threshold for publication up to Individual or lower Sensitivity degree in each MainEvent up to Public.

Or it is possible to act by another way because it is not necessarily to go into the properties of each MainEvent separately to change the Sensitivity. This can be done with MainEvent group.

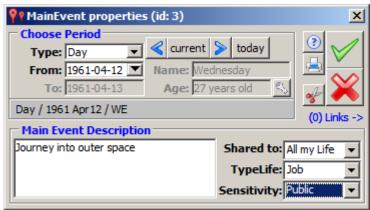
Choose by the left mouse button (holding the Shift or Ctrl) MainEvent which is interesting for you and in the dropdown menu by the right mouse button launch a sensitivity level mass change (ChooseTypeSensitivity).



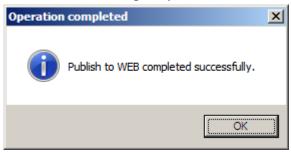




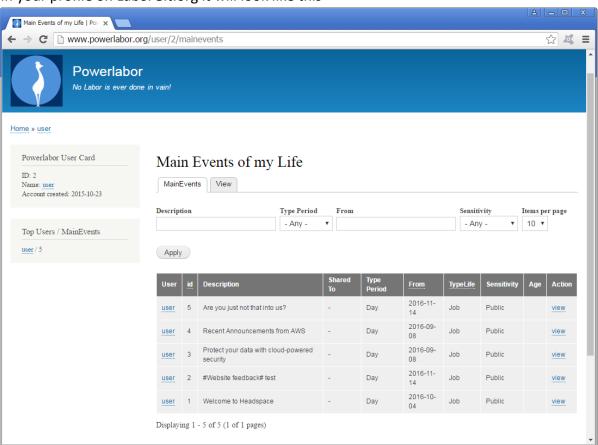
That's all, now your space flight became public:



Feel free to send events to the service not to forget what so interesting has happened in your life, and it will be interesting for your descendants.



In your profile on LaborGit.org it will look like this



So, it is a quick start!

By the way, if you like this program and the service idea, you can thanks and generously invest some money for its development (strictly voluntary, of course). Service Support Link - <a href="mailto:laborgit.org/thanks">laborgit.org/thanks</a>).