### **Security Measures**

This document describes technical and organizational measures implemented by Yandex to protect Controller Data in Yandex.Cloud Platform and is an integral part of Data Processing Addendum available at: <a href="https://yandex.com/legal/cloud-dpa">https://yandex.com/legal/cloud-dpa</a>.

### Organization of information security

Information security management program

 Yandex maintains an information security management program that includes the adoption and enforcement of internal policies and procedures designed to minimize information security risks to Customer data.

### Security responsibilities

 Yandex has a security team responsible for implementing and monitoring the security procedures.

## Risk management

• Yandex has a risk management program that includes performing regular risk assessments and executing risk treatment plans.

### Human resource security

#### Screening

• Yandex carries background verification checks on all candidates for employment.

## **Training**

- Yandex requires all employees and contractors to apply information security in accordance with its established policies and procedures.
- Yandex provides awareness training for employees concerning the appropriate handling of cloud service customer data .

### Termination or change of employment

 Yandex defines, communicates to its employees and contractors and enforces information security responsibilities and duties that remain valid after termination or change of employment.

# Asset management

### Asset inventory

Yandex has an inventory of assets, which includes customer data and service derived data.

### Acceptable use

• Yandex documents and implements rules for the acceptable use of information and of assets associated with information and information processing facilities.

### Return of assets

 Yandex employees return all of the organizational assets in their possession upon termination of their employment.

#### Classification of information

• Yandex classifies information in terms of legal requirements, value, criticality and sensitivity to unauthorized disclosure or modification.

### Handling of assets

• Yandex develops and implements procedures for handling assets in accordance with the adopted information classification scheme.

# Disposal of media

• Yandex securely disposes media when no longer required, using formal procedures.

#### Access control

#### Access control policy

Yandex has a policy which ensures only authorized individuals have access to facilities, secure
areas, and computing and networking resources.

## Access to networks and systems

- Yandex employees are only be provided with access to the network and systems that they have been specifically authorized to use.
- Yandex management is required to approve individual's access to all facilities, secure areas and computing and network resources.
- Yandex restricts each user's access privileges to the minimum set required for the performance
  of their job and only for the duration of the need of that privilege.
- Yandex locates all management interfaces for hardware on segregated networks with limited access by authorized personnel.
- Yandex provides access to source code only to authorized persons according to security policy.

# Review of user access rights

Yandex annually reviews all users' access rights.

#### Removal or adjustment of access rights

• Yandex removes the access rights of all its employees to information and systems upon termination of their employment, or adjusted upon change.

### Password quality

• Yandex ensures quality passwords in its password management systems including minimum password length, number of character classes and maximum life.

#### Segregation in virtual computing environments

- Yandex enforces segregation of network access between Customers and between the Yandex internal administration environment and the Yandex cloud computing environment.
- Yandex has automated systems for control of network data flows (router ACLs, dynamic firewall, host-based firewall).

### Physical and environmental security

### Physical security perimeter

• Yandex defines security perimeters and uses them to protect areas that contain either sensitive or critical information and information processing facilities.

### Physical entry controls

• Yandex has appropriate entry controls to protect secure areas to ensure that only authorized personnel are allowed access.

## Supporting utilities

 Yandex protects equipment from power failures and other disruptions caused by failures in supporting utilities.

## Securing of equipment off-premises

- Yandex employees do not be take equipment, information or software off-site without prior authorization
- Yandex applies security to off-site assets taking into account the different risks of working outside the organization's premises.

### Secure disposal or reuse of equipment

 Yandex ensures that any sensitive data on storage media has been removed or securely overwritten prior to disposal or re-use.

### Data security & information lifecycle management

## <u>Transmission security</u>

• Yandex encrypts all Customer information when transmitted over public networks using TLS

#### Secure disposal

• When vacating Customers' resources these resources are sanitized before allocating them to another Customer.

## Incident management

Incident response and reporting

- Yandex has a formal security incident monitoring, reporting and response process to identify, report, and appropriately respond to known or suspected security incidents.
- Yandex has procedures for reporting security incidents that affect Customer data to the Customers without undue delay.

## Information system development and maintenance

### System Development Lifecycle

• Yandex has a documented System Development Lifecycle which governs the development and deployment of systems and applications.

### Information security requirements

• Yandex includes information security related requirements in the requirements for new information systems or enhancements to existing information systems.

### System change control procedures

- Yandex controls changes to systems within the development lifecycle by the use of formal change control procedures which include security architecture reviews.
- Yandex uses a peer-review process of all production code of its cloud platform and a security officer validates the critical functionality before release.

### Secure system engineering

• Yandex applies principles for engineering secure systems to any information system implementation efforts.

### Information security testing

 Yandex performs regular fuzz testing, penetration testing and vulnerability scanning to detect, mitigate and resolve security issues in cloud platform.

### Cryptographic standards

 Yandex has a documented policy that sets minimum cryptographic standards which must be followed by all applications as well as networking and computing resources.

#### Secure development environment

- Yandex establishes and appropriately protects secure development environments for system development and integration efforts that cover the entire system development lifecycle.
- Yandex separates its development, test and production environments.
- Yandex has procedures to ensure production data is never replicated in non-production environments.

#### <u>Vulnerability management</u>

- Yandex performs regular vulnerability scans of pre-production, Internet-facing server systems and network devices before moving those systems/devices to production.
- Yandex remediates all discovered vulnerabilities prior to moving those systems to production.

### Patch management

• Yandex has a policy for patch management documenting the maximum timeframes between the time a vendor supplies a critical security patch and the time it is applied in its systems.

### Business continuity and disaster recovery

## Redundancy

- Yandex employs redundancy mechanisms for all critical services.
- Yandex runs in several geographically distributed data-centers designed to work 24x7 and withstand various environment threats.
- Yandex uses data storage redundancy that permits to recover Customer data in case of equipment failure.

### **Tests**

Yandex regularly tests its business continuity and disaster recovery plans.

### Information security review

#### Self-assessment

- Yandex regularly reviews its information systems for compliance with the organization's information security policies and standards.
- Yandex evaluates and reviews its approach to managing information security and implementation at planned intervals or when significant changes occur.